

# ASPEN PRODUCTS, INC.

## Job Description Form

Division/Department:	Maintenance
Location:	ALL
Job Title:	Maintenance Technician
Back-Up Position:	N/A
Reports To:	Title: Maintenance Supervisor

Level/Grade: Entry-Level	Type of position: <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Contractor <input type="checkbox"/> Intern	Hours <u>40</u> / week <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Nonexempt
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### GENERAL DESCRIPTION

Maintenance Technician is responsible for assisting production in meeting goals by performing scheduled and unscheduled maintenance/repairs to ensure maximum equipment uptime.

**Roles & Responsibilities:**

This position will be responsible for troubleshooting, repairing, and maintaining:

- Preventative maintenance schedule
- Rollers and mechanical drive systems
- Pneumatic controls
- Hydraulics- hoses, fittings, and seals
- Minor electrical components- wiring and terminals
- Conveyor systems
- Peerless plate presses
- Printing presses
- Responsible for Food Safety, HACCP, GMP's and Food Defense protocol and shall be competent and have appropriate education, training, skills and experience. Along with Quality Workmanship, producing quality products.

This position may require utilization of the following equipment:

- General hand tools
- Troubleshooting tools- multi-meters, amp meters, and pressure gauges

### WORK EXPERIENCE, EDUCATION, AND PHYSICAL REQUIREMENTS

- High school diploma or GED
- Trade school diploma OR Associate's degree in a relevant field OR equivalent experience required
- Five years Industrial Maintenance experience
- Must be able to lift and carry up to 60lbs independently
- Position requires frequent bending, twisting, squatting, and climbing ladders, etc.

REVIEWED BY:	TITLE:
APPROVED BY:	TITLE:
DATE POSTED:	
DATE HIRED:	